

Reception scheme for ship-generated waste and cargo residues at the Port of Koper

3. INFORMATION ON A SERVICE AVAILABLE TO ALL PORT USERS

The reception scheme for ship-generated waste and cargo residues at the Port of Koper is kept with the collector of waste from vessels as well as at the office of employee health and ecology protection service. Information in relation to this service is available to all users of the Port of Koper, and can be found at the *Luka Koper* website (www.luka-kp.si/eng/).

3.1 Brief instructions on the precise delivery of ship-generated waste and cargo residues, as well as a description of collection procedures

The proper disposal of waste is essential to ensure environmental protection as well as the health and safety of all those involved in marine transport operations and the provision of port services.

The master of a vessel using the Port of Koper shall, by way of the form from Annex 2 of the Decree on port reception facilities for ship-generated waste and cargo residues (Official Gazette of RS, No. 78/2008) (www.uradni-list.si/files/RS_-2008-078-03491-OB~P002-0000.PDF), provide data pertaining to the delivery of waste to Slovenia's national Maritime Administration at least 24 hours prior to the vessel's arrival in Koper, or as soon as the port of call is identified. Based on the data received, the collection and disposal of ship-generated waste and cargo residues shall be organised and implemented when the vessel arrives at anchorage or is berthed alongside at the port.

During regular working hours, the collection and disposal of waste shall be implemented as follows: the truck driver and his assistant shall visit vessels moored alongside. In the presence of the master, waste shall be collected separately in the prescribed manner. Sorted wastes, each type of which must be in the prescribed format, shall be collected separately. Upon waste collection, the vessel's master shall confirm on a submitted form the types and quantities of waste being collected. In the event that the vessel using the port cannot be reached from the quayside, the same procedure shall be implemented by means of a launch, which shall come alongside the visiting vessel.

Luka Koper strives to collect separated wastes; namely: plastics, waste timber, paper, metals and hazardous substances are all collected separately by a vehicle (on the quayside) or a launch (in the harbour) which then disposes of the waste materials at the Port's waste management centre.

Organic (galley) waste shall be collected in special sealable 50-litre casks which prevent the spread of infection; full casks are exchanged for empty ones.

Cargo residue wastes shall be collected by the vehicle or launch and transported to the waste management centre for reprocessing.

Oil-contaminated bilge waters shall be collected by a road tanker with a 27 m³ capacity, and afterwards re-pumped into a 64 m³ collection tank at the processing facility where the contaminated bilge is re-processed, and oil is separated from the water.

The collection of faecal (grey) waters from vessels shall be implemented either by a harbour launch or quayside vehicle. Such waters are collected untreated and discharged into the municipal sewage system.

Outside of regular working hours, waste shall only be collected to order. Any such collection to order is subject to a higher tariff, as denoted in the price list.

3.2 Location of port reception facilities for ship-generated waste and cargo residues

A vessel using the Port of Koper can deliver waste to the quayside where it is moored or relinquish it at anchorage. The collection shall be performed at the quayside by an appropriate vehicle or at the sea by an especially designated launch. Both waste collector and vessel shall strive not to disturb cargo handling operations as a consequence of waste collection. If such is not possible, then the collection process should present the least possible inconvenience to unloading/loading.

3.3 Ship-generated waste and cargo residues that are collected at the Port of Koper

The Port of Koper collects all types of ship-generated waste.

The Tables 17 and 18 (below) illustrate hazardous and non-hazardous wastes of the types which are usually collected from vessels using the Port of Koper.

Table 17: Hazardous waste collected from ships using the Port of Koper

Classification No.	Waste Type
13 02 08*	Other engine oils, oils from gear mechanisms and lubricant oils
13 04 03*	Bilge oils from other navigation
13 05 06*	Oil from oil-water separators
15 01 10*	Packaging containing residues of hazardous substances or polluted with hazardous substances
15 02 02*	Absorbents, filtering agents, cleaning cloths, protective clothing polluted with hazardous substances
16 01 07*	Oil filters
19 01 13*	Ashes containing hazardous substances
20 01 27*	Paints, printing paints, glues and resins containing hazardous substances
20 01 31*	Cytotoxic and cytostatic medicines
20 01 33*	Batteries and accumulators listed under 16 06 01, 16 06 02 or 16 06 03, and unsorted arrays or collections of batteries and accumulators which contain such listed types of battery and/or accumulator
20 01 35*	Electrical and electronic equipment containing hazardous substances of a type not listed under 20 01 21 and 20 01 23

Table 18: Non-hazardous waste collected from ships using the Port of Koper

Classification No.	Waste
02 03 04	Substances unsuitable for use
15 01 01	Paper and cardboard packaging
15 01 02	Plastic packaging
15 01 03	Wood packaging
15 01 04	Metal packaging
15 01 07	Glass packaging
16 01 07	Ferrous metals (iron and steel)
16 01 18	Non-ferrous metals (other metals)
19 01 14	Ash not listed under 19 01 13
29 01 01	Paper and cardboard
20 01 02	Glass
20 01 28	Paintings, printing paints, glues and resins not listed under 20 01 33
20 01 32	Medicines not listed under 20 01 31
20 01 34	Batteries and accumulators not listed under 20 01 33
20 01 36	Electrical and electronic equipment not listed under 20 01 21, 20 01 23 and 20 01 35
20 01 39	Plastics
20 01 40	Metals
20 03 01	Mixed municipal waste
20 03 04	Cesspit silt
20 03 06	Waste generated from processing waste municipal water
20 03 07	Bulky waste
20 03 99	Other similar municipal waste

3.4 Contact information: available services and their providers

Notification in the event of waste in need of collection

Contact person: port supervisor on duty

Contact details:

Telephone: +386 (0)5 66 32 106

Fax: +386 (0)5 66 32 145

E-mail: kp.promet@gov.si

mrcc@gov.si

Waste collection service

Waste collection services for ship-generated waste at the Port of Koper are undertaken by the *Luka Koper d.d.* subsidiary *Luka Koper INPO d.o.o.*

The contact person: Mr Ornelo Jerman, head of maritime and public utility service unit

Contact details:

Telephone: +386 (0)5 66 56 338

Fax: +386 (0)5 66 56 283

E-mail: Jerman.Ornelo@luka-koper.si

In the event that the collector of ship-generated waste cannot or is not permitted to collect a particular waste type from vessels, said collector shall act as an agent and organise the removal of waste via an appropriate authorised collector of such waste.

Complaints and problems

In relation to complaints regarding the collection of ship-generated waste and cargo residues please contact *Luka Koper d.d.*

Contact details:

Telephone: +386 (0)5 66 56 100

Fax: +386 (0)5 63 95 020

E-mail: portkoper@luka-koper.si

3.5 Fee system

The fee system for financing the collection of ship-generated waste and cargo residues is regulated by the Decree on the manner, subject and conditions for the performance of mandatory public utility service in relation to the collection of ship-generated waste at the Port of Koper (Official Gazette of RS, No. 59/2005). The port fees are determined by the Maritime Code (Official Gazette of RS, Nos. 37/2004-UPB1, 120/2006-UPB2).

The tariff for the provision of the mandatory public utility service in relation to the collection of ship-generated waste at the Port of Koper is publicly accessible via the *Luka Koper* website:

www.luka-kp.si/eng/isci?IDpm=-&koren=1&find=+tariff+for+the+provision+&x=7&y=5

3.6 Communication on alleged irregularities in relation to the collection of ship-generated waste and cargo residues

Luka Koper is bound to act in compliance with the Decree on port reception facilities for ship-generated waste and cargo residues (Official Gazette of RS, No. 78/2008) as well as provide adequate port facilities for the collection of ship-generated waste.

Irregularities in relation to collections and related receipts etc., as well as your comments and suggestions with regard to the service, may be emailed to (portkoper@luka-kp.si), submitted via contacts on the (www.luka-kp.si/eng/contact/5) website, or by way of the Waste Delivery Receipt.