

•  
Poslovnim partnerjem  
To business partners

13.8.2019

## Zadeva: dodatna navodila pri uporabi VBS sistema

Spoštovani,

v prehodnem obdobju uporabe sistema Najave kamionov (VBS) smo zaznali nekaj primerov nepravilne uporabe sistema, ki povzroča težave pri uparjevanju najav z dovolilnicami voznikov kamionov. Ti primeri pogostih vprašanj (FAQ) so že od uvedbe sistema zapisani tudi v aplikaciji VBS in na spletni strani Luke Koper (FAQ točke od 35 do 39). V izogib težavam vam spodaj podajamo dodatna navodila/pojasnila:

- Podatke na najavi lahko ureja le naročnik in prevoznik, ki je določen na najavi. V kolikor prevoznik nominira drugega prevoznika s tem preda urejanje najave novemu prevozniku. V razvoju je nova funkcionalnost, ki bo omogočala urejanje najave tudi predhodnemu prevozniku.
- V kolikor je na najavi nominirano prevozno podjetje, se lahko s to najavo upari le dovolilnica voznika, ki pripada nominiranemu prevozniku.
- V kolikor na najavi ni izbranega prevoznega podjetja oziroma je izbrano podjetje »Temporary«, se lahko s to najavo upari le dovolilnica voznika, ki ima enkratno dovolilnico.

Za vsa dodatna vsebinska vprašanja smo vam na voljo na elektronskem naslovu [najava.kamionov@luka-kp.si](mailto:najava.kamionov@luka-kp.si) in na telefonskih številkah na +386 (0)5 66 56 470 in 471. Za tehnično pomoč pa lahko pokličete na telefonsko številko +386 (0)80 1316 ali pišete na elektronski naslov [pomoc.actual@actual-it.si](mailto:pomoc.actual@actual-it.si).

Lep pozdrav,  
Luka Koper, d.d.

**ENG**

---

**Subject: Additional information for VBS users**

Dear business partners,

In the past period we have noticed that some users made incorrect data inputs in the Vehicle Booking System (VBS), which causes problems when pairing announced arrivals with truck driver's permits. The instructions about this procedure are published in the VBS application itself and on the website of Luka Koper ([FAQ](#) from item 35 to 39). To avoid future misunderstandings please note that:

- Information about announced arrivals can be edited only by the customer/haulier which is defined on the arrival announcement. In case the haulier must nominate another haulier, that means that the new haulier takes over the editing of the announced arrival. We are currently developing a solution which will allow editing also to the previous haulier.
- If a haulier is nominated in the arrival announcement, this announcement can be paired only with the driver's permit which belongs to the nominated haulier.
- Only one-time entry pass can be paired with the arrival announcement, if there is no haulier selected on the arrival announcement or the »Temporary« option is selected.

For any user related questions, you can contact us on [najava.kamionov@luka-kp.si](mailto:najava.kamionov@luka-kp.si) or by phone: +386 5 66 56 470 in 471. For technical issues please contact us on +386 (0)80 or at [pomoc.actual@actual-it.si](mailto:pomoc.actual@actual-it.si).

Best regards,  
Luka Koper, d.d.