

22 November 2018

datum

RE: ADDITIONAL REQUIREMENTS FOR ACCESS PERMIT (PASS) REQUIRED TO ENTER AND CIRCULATE IN THE PORT OF KOPER AREA – ADDITIONAL CLARIFICATION

Dear Sirs,

On 13 November 2018, the company Luka Koper d.d. circulated to all business partners the notice about »Extension and Release of Access Permits Required to Enter the Port of Koper Area in 2019« (link: <https://www.luka-kp.si/eng/entrance-and-movement-in-the-port-area>).

Under the point NOVELTIES, the notice stated:

1. Additional requirements for all applicants

Additional/new requirements for all applicants (except State bodies):

- Certificate of no criminal record (obtained at Court)
- Extract from the criminal record (obtained at the Ministry of Justice)

The original certificate and extract have to be submitted personally or sent by post to the address: Luka Koper d.d., Center za upravljanje z dovolilnicami, Vojkovo nabrežje 38, 6501 Koper, Slovenia.

In relation to this, please let us give you the following explanation:

The Port of Koper, operated by the company Luka Koper d.d., is an object of special importance for the defence and economy of the Republic of Slovenia and represents an object of critical infrastructure. Measures for ensuring security in the Port of Koper are provided by a series of documents and regulations. The key regulation which defines the safety measures and, at the same time, provides the basis for personal data processing as a prerequisite for ensuring port security, is the Regulation of the European Parliament and of the Council no. 725/2004 as of 31 March 2004 on Enhancing Ship and Port Facility Security as well as the Directive of the European Parliament and of the Council on Port Security – EC 65/2005 as of 26 October 2005. Based on above-stated regulation, the company Luka Koper d.d. has introduced into its security plan a series of security measures including also the security checking.

The security checking is also performed based on submitted "Certificate of no criminal record" and "Extract from the criminal record".

In cases when a person is involved in criminal proceedings, or has been convicted of a criminal offence or has been caught in the act of committing a criminal offence, the access permit can be cancelled or its issue rejected.

Another legal instrument which is equally relevant are the Rules on Internal Order in Luka Koper d.d. (2011) which represent the basis for the Port Security Department (security service of the Port of Koper) to request additional evidence before issuing the access permits.

Please note that all personal data which are processed by the Port Security Department are treated and protected in line with the provisions of the GDPR and the Personal Data Protection Act of the Republic of Slovenia (ZVOP), as well as in line with the internal provisions of the company Luka Koper d.d..

Boris Kankaraš
Head of Port Security Department