

# CAREFUL AND SAFE AT THE CONTAINER TERMINAL

Dear drivers and esteemed visitors,

The Container Terminal area is subject to continual movements by machinery and other vehicles. In order to ensure smooth and safe handling operations, please take note of the following warnings:

### SAFETY AND HEALTH AT WORK

Everyone entering the port and the container terminal area must familiarize with potential dangers inside these areas and perform measures for safe work, including the use of personal protective gear.





Mandatory use of high visibility clothing in entire port area.



**Mandatory use** of helmet on working sites.



**Mandatory use** of protective gloves on working sites.



**Mandatory use** of protective clothing on working sites.



**Mandatory use** of shoes with toe protection on working sites.

# GENERAL INSTRUCTIONS FOR THE PORT AREA

#### Entrance to the Port Area

Entrance to the Port area requires a valid pass. Passes are issued by the Port Department Security on the basis of a written request.

#### Truck drivers

Roadway toll must be paid for each truck entering the Port area; all requisite documentation (loading or unloading order and disposition) must be completed for all vehicles. During the settlement of documentation, drivers should park their vehicles at the truck terminal, which is located in front of the Port entrance; the parking fee, for time spent at the terminal, as well as roadway toll for driving into the Port area, should also be paid at this point. The only exception to this rule is for livestock trucks, which pay the roadway toll, as well as the fee for cleaning, washing and disinfection of the truck at the entrance to the Port, directly prior to entry. Loaded trucks take the **right** carriageway in front of the Port entrance. Empty trucks the **left** carriageway in front of the entrance.

#### Traffic in the Port area

Security within the Port of Koper is the responsibility of Luka Koper Port Department Security, which is also responsible for traffic control inside the Port area.

Drivers are obliged to comply with general traffic regulations, and in addition follow the special traffic signs as well as any additional instructions provided by Security Department personnel.

Trucks and other vehicles in the Port area are only allowed **on the marked** routes. Driving or halting vehicles within the operating areas or service access ways is prohibited.

Parking of vehicles is only permitted at the especially indicated areas, and only for the specific purposes determined. Any vehicle, parked contrary to regulations will be removed from the Port area at the owner's cost. Drivers should attend their vehicles during loading and unloading.

Trucks **should immediately leave** the Port area following the completion of loading or unloading. Vehicles should not obstruct the main traffic routes. Access should be ensured to all areas at all times.

# GENERAL WARNINGS, PROHIBITIONS, RESTRICTIONS



Maximum speed 40 km per hour on the main roads.



Mandatory use of safety helt



Maximum speed 15 km per hour on secondary roads.









Warning - railway line.

Not allowed in the port: firearms and explosives, alcohol and narcotics.



Walking inside the port area is prohibited, except on designated areas. Walking on terminals is allowed only for personnel involved in operations.



Use of phones and multimedia devices is not allowed when driving cars/machinery and on operations areas.



Smoking is only permitted in the especially designated areas.



Environmental protection measures in force. Mandatory disposal of waste in the containers indicated.



Taking photographs, as well as filming or video recording is only allowed by special permission, issued on the basis of a written request to the Port Security Service. Pictures or footage of goods in transit may only be taken with the expressed consent of the owner of those goods.



Maximum allowed speed near work machinery 5km/h



Minimal safety distance at speed 15 km/h.



Parking outside the marked parking areas is strictly prohibited.



Parking in the proximity of railway tracks is strictly prohibited (i.e. within a distance < 2 m).



Parking against the customs fence is strictly prohibited.



Parking on the marked routes, tracks or in places reserved for service vehicles and machinery is strictly prohibited.



Crossing thru the path of moving crane is prohibited.



Precedence of cranes over other vehicles.



Access to machinery is allowed only for authorized personel.



Walking and driving under suspended loads is not allowed.



WARNING! Coastline.



WARNING! Rail mounted machinery.



WARNING! Fall from the height hazard.



WARNING! Person crush hazard.



WARNING! Slipping, tripping and fall hazard.



WARNING! Limb crush hazard.



WARNING! Heavy machinery operations.



WARNING! Risk of heavy loads slipping or falling.

# SPECIAL INSTRUCTIONS FOR THE CONTAINER TERMINAL

The Container Terminal area is subject to continual movements by machinery and other vehicles. In order to ensure smooth and safe handling operations, please take note of the following warnings:



Do not step out from the truck unless in emergency cases.

Please leave the terminal immediately after loading/unloading.

Only the driver is allowed in the truck cabin during loading/unloading.

Extending trailer chassis on the terminal is not allowed and is possible only at the entrance of the terminal.

To ensure fast recognition of the trailer, we kindly ask you to write your registration plate number on the upper side of the trailer.



Before loading/unloading prepare the vehicle and open the cabin side-skirts.



Give way to the machinery in operation. When driving close to the machinery signal your presence with horn!



**7.** 

Danger zones – beware of transtainers, reach-stackers and forklifts.

### **RED COLOUR:**

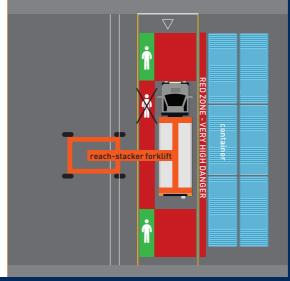
Handling area, keep out!

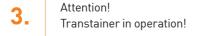
### **GREEN COLOUR:**

Minimum risk of falling objects.

It is prohibited to walk between container stackings!









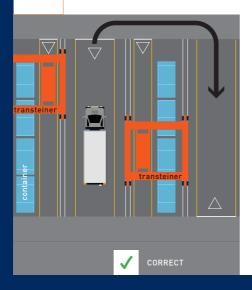
Keep out from the working area and transport paths of the machinery! Do not park on the motion path of the machinery or on the railway line!

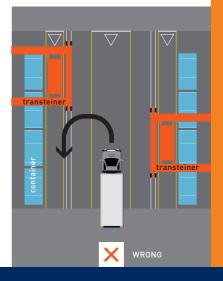


Keep out from the motion paths of the machinery and pay attention to the yellow line!

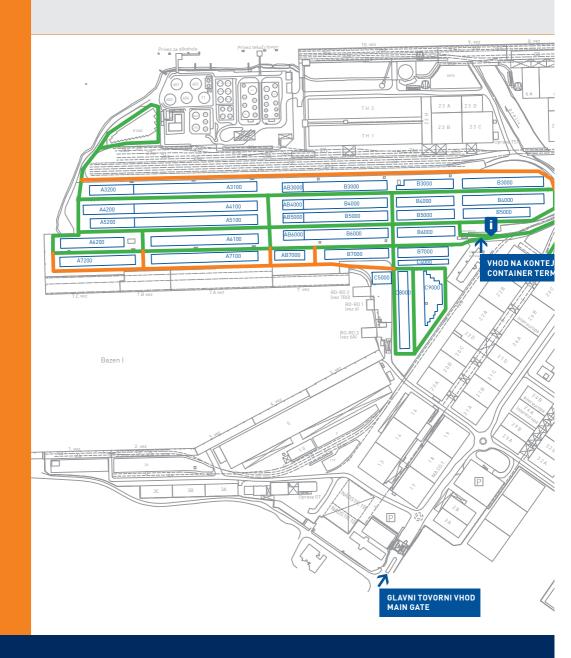


6 Do not turn between container stackings!

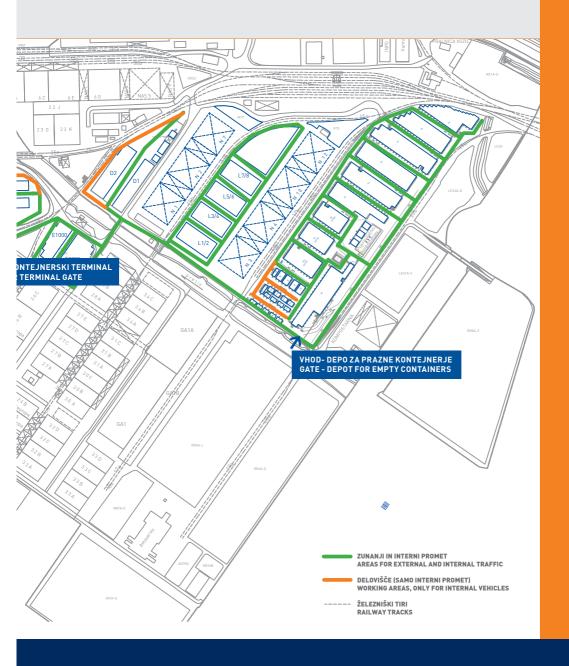




# **KONTEJNERSKI TERMINAL**



## **CONTAINER TERMINAL**



### **IMPORTANT NUMBERS**

+386 5 66 56 910

0-24 hours information

+386 5 66 56 950

Fire, accident at work, traffic accident, ecological accident

Accidents, spillages or fires must be reported immediately!



In case of non compliance with the rules, the offender will not be allowed to enter the port area or will be removed from the work site or the port area.

### **USEFUL INFORMATION**

The container terminal operates 24/7. When the general restriction of freight traffic in Slovenia is valid, entry to the terminal is only possible with the prior announcement.



 $\mbox{\bf Info points}$  for documentation settlement are marked on the map with symbol.

**Truck terminal** operates 24 hours per day. The following services are available at the terminal: telephone, toilets with showers, cabins and lounge with hot and cold beverage vending machines.



**Restaurant** is open 24/7 (except between 03-04 AM).