



# CAREFUL AND SAFE AT THE CONTAINER TERMINAL

**Dear drivers and esteemed visitors,**

The Container Terminal area is subject to continual movements by machinery and other vehicles. In order to ensure smooth and safe handling operations, please take note of the following warnings:

# GENERAL INSTRUCTIONS FOR THE PORT AREA

## Entrance to the Port Area

Entrance to the Port area requires a valid pass. Passes are issued by the Port Department Security on the basis of a written request.

## Truck drivers

Roadway toll must be paid for each truck entering the Port area; all requisite documentation (loading or unloading order and disposition) must be completed for all vehicles. During the settlement of documentation, drivers should park their vehicles at the truck terminal, which is located in front of the Port entrance; the parking fee, for time spent at the terminal, as well as roadway toll for driving into the Port area, should also be paid at this point. The only exception to this rule is for livestock trucks, which pay the roadway toll, as well as the fee for cleaning, washing and disinfection of the truck at the entrance to the Port, directly prior to entry. Loaded trucks take the **right** carriageway in front of the Port entrance. Empty trucks the **left** carriageway in front of the entrance.

## Traffic in the Port area

Security within the Port of Koper is the responsibility of Luka Koper Port Department Security, which is also responsible for traffic control inside the Port area.

Drivers are obliged to comply with general traffic regulations, and in addition follow the special traffic signs as well as any additional instructions provided by Security Department personnel.

Trucks and other vehicles in the Port area are only allowed **on the marked routes. Driving or halting vehicles within the operating areas or service access ways is prohibited.**

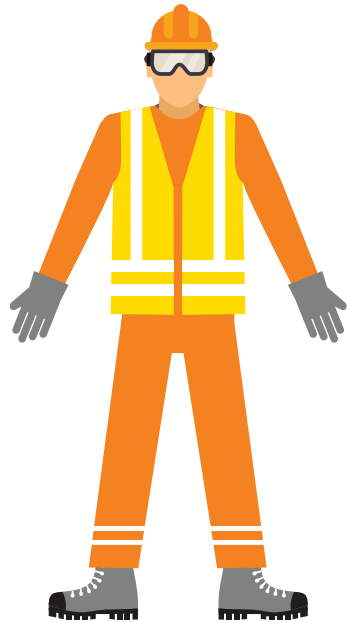
**Parking of vehicles is only permitted at the especially indicated areas, and only for the specific purposes determined.** Any vehicle, parked contrary to regulations will be removed from the Port area at the owner's cost. Drivers should attend their vehicles during loading and unloading.

Trucks **should immediately leave** the Port area following the completion of loading or unloading. Vehicles should not obstruct the main traffic routes. Access should be ensured to all areas at all times.

Drivers are not allowed to enter the reefer power station and plug/unplug the containers from the power supply.

# SAFETY AND HEALTH AT WORK

Everyone entering the port and the container terminal area must familiarize with potential dangers inside these areas and perform measures for safe work, including the use of personal protective gear.



**Mandatory use of high visibility clothing** in entire port area.



**Mandatory use of helmet** on the terminal area.



**Mandatory use of protective gloves** on working sites.



**Mandatory use of protective clothing** on working sites.



**Mandatory use of protective shoes** on the terminal area.

# GENERAL WARNINGS, PROHIBITIONS, RESTRICTIONS



Maximum speed 40 km per hour on the main roads.



Mandatory use of safety belt.



Maximum speed 15 km per hour on secondary roads.



Not allowed in the port: firearms and explosives, alcohol and narcotics.



Warning – railway line.



Walking inside the port area is prohibited, except on designated areas. Walking on terminals is allowed only for personnel involved in operations.



Use of phones and multimedia devices is not allowed when driving cars/machinery and on operations areas.



Smoking is only permitted in the especially designated areas.



Environmental protection measures in force. Mandatory disposal of waste in the containers indicated.



Taking photographs, as well as filming or video recording is only allowed by special permission, issued on the basis of a written request to the Port Security Service. Pictures or footage of goods in transit may only be taken with the expressed consent of the owner of those goods.



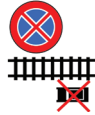
Maximum allowed speed near work machinery 5km/h.



Minimal safety distance at speed 15 km / h.



Parking outside the marked parking areas is strictly prohibited.



Parking in the proximity of railway tracks is strictly prohibited (i.e. within a distance < 2 m).



Parking against the customs fence is strictly prohibited.



Parking on the marked routes, tracks or in places reserved for service vehicles and machinery is strictly prohibited.



Crossing thru the path of moving crane is prohibited.



Precedence of cranes over other vehicles.



Access to machinery is allowed only for authorized personnel.



Walking and driving under suspended loads is not allowed.



WARNING! Coastline.



WARNING! Rail mounted machinery.



WARNING! Fall from the height hazard.



WARNING! Person crush hazard.



WARNING! Slipping, tripping and fall hazard.



WARNING! Limb crush hazard.



WARNING! Heavy machinery operations.



WARNING! Risk of heavy loads slipping or falling.

# SPECIAL INSTRUCTIONS FOR THE CONTAINER TERMINAL

**The Container Terminal area is subject to continual movements by machinery and other vehicles. In order to ensure smooth and safe handling operations, please take note of the following warnings:**



Do not step out from the truck unless in emergency cases.

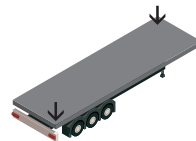
Please leave the terminal immediately after loading/unloading.

Before entering the terminal, the driver must familiarize himself with the sound and hand signals, which are used at the terminal. Signalization instructions are displayed at the terminal gate.

Only the driver is allowed in the truck cabin during loading/unloading. During loading/unloading operations the driver must stand in a safe area as shown in picture 7 and provide assistance to the crane operator with hand signalization.

Extending trailer chassis on the terminal is not allowed and is possible only at the entrance of the terminal.

To ensure fast recognition of the trailer, we kindly ask you to write your registration plate number on the upper side of the trailer.



We will not load/unload a vehicle whose driver does not wear personal protective equipment or follow safety precautions.

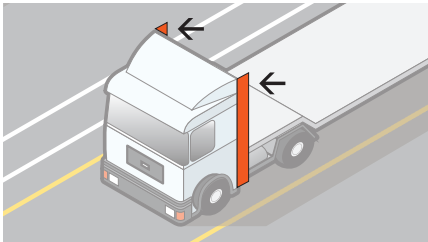
Before loading/unloading the vehicle, the driver must exit the vehicle and immediately position himself in a safe position within the crane operator's line of sight.

The driver must ensure that protruding parts of the vehicle do not extend into the handling area of the crane (close doors)

The driver is obliged to familiarise himself with this instruction and the instructions posted at the gate of the Container Terminal.

Luka Koper d.d. shall not be held liable for any damage caused as a result of non-compliance with these instructions.

1.



Before loading/unloading prepare the vehicle: close the cabin side-skirts, open twist-locks and watch out for any disturbing objects.

2.



Give way to the machinery in operation. When driving close to the machinery signal your presence with horn!

3.



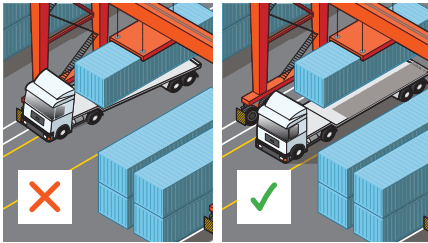
Attention!  
Transtainer in operation!

4.



Keep out from the working area and transport paths of the machinery! Do not park on the motion path of the machinery or on the railway line!

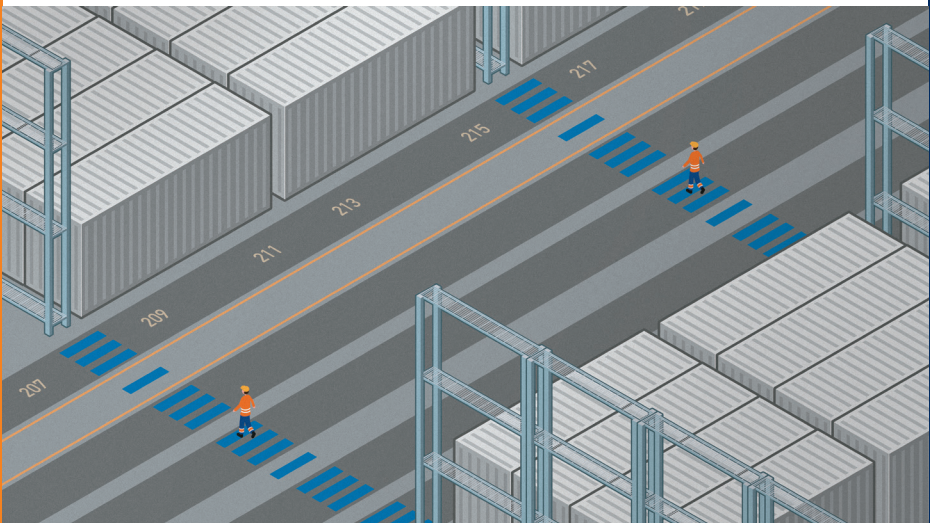
5.



Keep out from the motion paths of the machinery and pay attention to the yellow line!

6.

**Pozor! Ob frigo galerijah se lahko nahajajo osebe.  
Poštevaj omejitev hitrosti 5 km/h!**

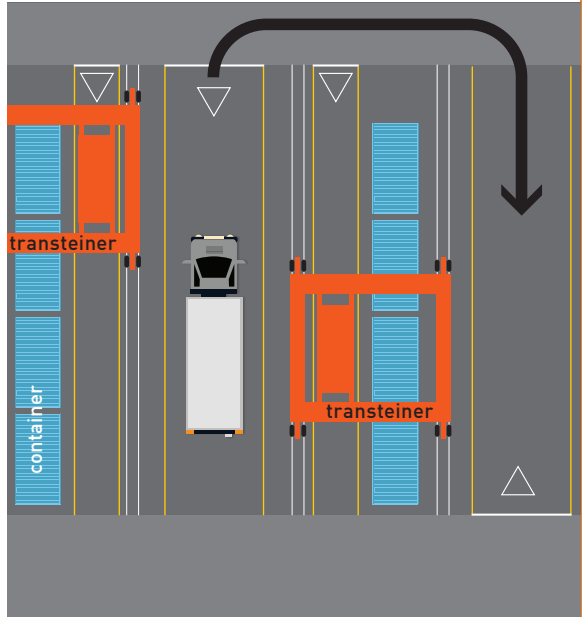




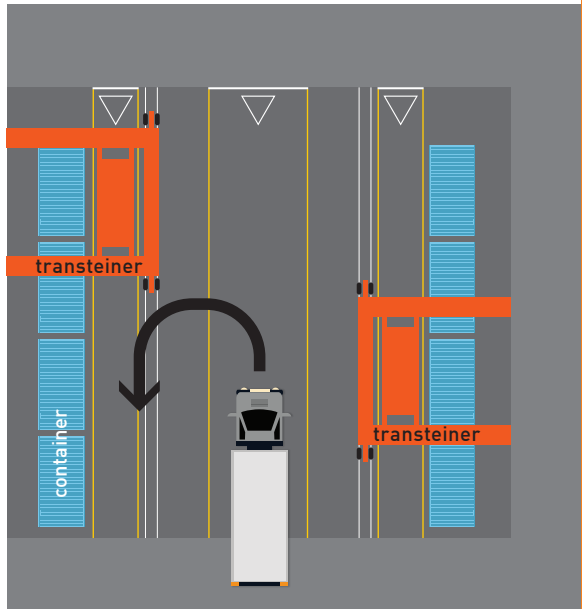
# 7.

Do not turn between container stackings!

CORRECT ✓



WRONG ✗



## 8.

Danger zones – beware of transtainers, reach-stackers and forklifts.

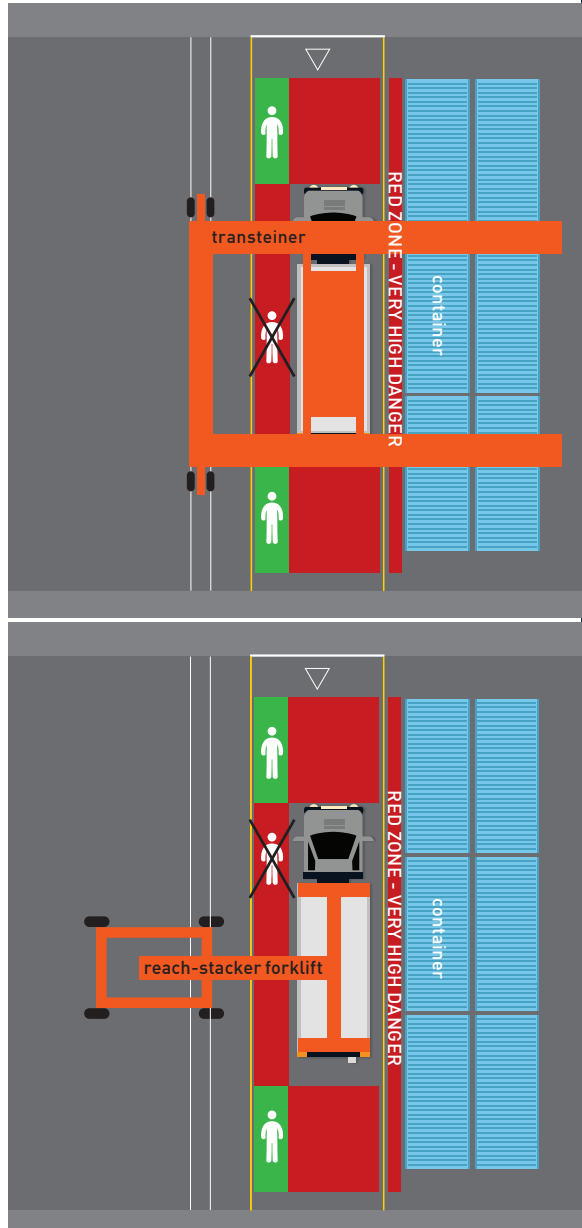
### RED COLOUR:

Handling area,  
keep out!

### GREEN COLOUR:

Minimum risk of  
falling objects.

It is prohibited to walk  
between container  
stackings!



# IMPORTANT NUMBERS

**+386 5 66 56 910**

**0-24 hours information**

**+386 5 66 56 950**

**Fire, accident at work, traffic accident, ecological accident**

**Accidents, spillages or fires must be reported immediately!**



**In case of non compliance with the rules, the offender will not be allowed to enter the port area or will be removed from the work site or the port area.**

## USEFUL INFORMATION

The container terminal operates 24/7. When the general restriction of freight traffic in Slovenia is valid, entry to the terminal is only possible with the prior announcement.



**Info points** for documentation settlement are marked on the map with symbol.

**Truck terminal** operates 24 hours per day. The following services are available at the terminal: telephone, toilets with showers, cabins and lounge with hot and cold beverage vending machines.



**Restaurant** is open 24/7 (except between 03-04 AM).

# KONTEJNERSKI TERMINAL

# CONTAINER TERMINAL

