VBS Instructions for Container Handling booking



1 Sign in the VBS: enter ι <u>https://vbs.luka-kp.si</u>	iser name and password, and confirm the general terms
	User Login
	imep
	✓ Lagree with the terms and conditions of use for the electronic commerce services of the Luka Koper group
	Switch to Driver login New user? Register Eorgot password
	Go to mobile Information for truckers

Import Container

2 As a first step, the freight forwarder or haulier import the CNTs into the VBS system by clicking Containers tab. The import is accomplished after selecting Import Containers function. The precondition for importing CNT into the VBS system is a Service Request (DVH – entrance disposition or DIZ – exit disposition) prepared by freight forwarder, or a container number

											▲ Inport Containers ▲ Export
											III 🙂 🔽
Height	Length	Туре	Owner	E/F	IMDG Class	°C	Damage	Customs	TOS	Location	Error
86	20	REF	MSC	F	9	-12		\leq	\checkmark	EVAK	
86	20	REF	MSC	F	9	-12				EVAK	
86	20	DRY	MSC	F						EVAK	
86	20	DRY	MSC	F						EVAK	GBU - Invalid IMDG UN Nbr 3480
86	20	DRY	MSC	F						EVAK	
86	20	DRY	MSC	F						EVAK	
86	20	DRY	MSC	F						EVAK	
											1 - 20 of 7

3 After clicking Import containers, a new window opens in which you have to insert the container number and disposition number (under "Container" and "Order"). Under »Booking TOS« you can insert lines booking for empty containers. Under Release Order you can enter lines release number for full container. After entering the requested information, click Search and wait until the selected container appears on the screen. Complete the container import process in the VBS system by clicking the box than Import. Importing large number of containers is possible by simply entering the disposition number (entrance or exit).

H 4 1	Import Containers
	Container Code
	TTNU7852204
	Release Order
	SRV Number
	Booking TOS
	Length Code
	Search for containers Q. Search

æ	Containers																				
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•	Container	EIR	Туре	EQ Ready	Container Status	Booking	PIN	Scheduled Time	Haulier	Service Request	Height	Length	Туре	Owner	E/F	IMDG Class	°C	Damage	Customs	TOS	Loc
	TTNU7852203		D	•	NP - Not in port	6000345	C1185	08/06/25 15:00:00 - 16:00:00	Trans	637951	86	20	REF	MSC	F	9	-12				EV
	TTNU7852205		D	•	NP - Not in port	6000345	C1185	08/06/25 15:00:00 - 16:00:00	Trans	637953	86	20	REF	MSC	F	9	-12				EV
	NYKU8500233		D •	•	NP - Not in port	6000257	C1037	08/06/25 11:00:00 - 12:00:00	Trans	637943	86	20	DRY	MSC	F						EV
	NYKU8500231		D	•	NP - Not in port	6000264			Trans	637942	86	20	DRY	MSC	F						EV
	NYKU8500229	8	D	•	NP - Not in port	6000262	C2874	23/05/25 01:00:00 - 02:00:00	Trans	637941	86	20	DRY	MSC	F						EV
	NYKU8500227		D •	•	NP - Not in port	6000266	C2948		AGR	637940	86	20	DRY	MSC	F						EV
	NYKU8500226		D •	•	NP - Not in port	6000296	C5007	30/05/25 15:00:00 - 16:00:00		637940	86	20	DRY	MSC	F						EV
		SRV N	umber																		
		Booki	ng TOS																		
		Lengt	h Code																		
		_																			
					Q s	Search															
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					Q s	Search		_													



Create booking - first option

4 Once that the container is imported, the time-slot can be booked: select the container listed in the first column by clicking the box in front of it and click Create booking ("+" above).

-b VDC	≡	÷	> 💩 Containers										
TO AD2		8	Containers										
Dashboard	2	eate Boo	king										_
Information	1	+	N										
Bookings	^		Container	EIR	Туре	EQ Ready	Container Status	Booking	PIN	Scheduled Time	Haulier	Service Request	He
🖶 Cars			TTNU7852204		D - Drop off	•	NP - Not in port			•	÷	637952	86
Containers			TTNU7852203		D - Drop off	•	NP - Not in port	6000345	C1185	08/06/25 15:00:00 - 16:00:00	Transport Prevoznik s.p.	637951	86
General Cargo			TTNU7852205		D - Drop off	•	NP - Not in port	6000345	C1185	08/06/25 15:00:00 - 16:00:00	Transport Prevoznik s.p.	637953	86
Private			NYKU8500233		D - Drop off	•	NP - Not in port	6000257	C1037	08/06/25 11:00:00 - 12:00:00	Transport Prevoznik s.p.	637943	86
Containers			NYKU8500231		D - Drop off	•	NP - Not in port	6000264		÷	Transport Prevoznik s.p.	637942	86
Administration			NYKU8500229	8	D - Drop off	•	NP - Not in port	6000262	C2874	23/05/25 01:00:00 - 02:00:00	Transport Prevoznik s.p.	637941	86
; Administration	~		NYKU8500227		D - Drop off	•	NP - Not in port	6000266	C2948	-	AGRO CEREAL TRANSPORTI D.O.O	637940	86
			NYKU8500226		D - Drop off	•	NP - Not in port	6000296	C5007	30/05/25 15:00:00 - 16:00:00	-	637940	86
		н	< 1 →	н	20 v item	s per page							

5 At this point, a new screen will open which allows you to create the booking. First, select the desired/available time-slot of truck entrance (only the slots marked with greene are available), and define the haulier, the driver and the plate number of the truck and trailer

		rc/backend/VBS.	BusinessLogic.		or windows Workfle	owis 🗙 🚢	Dispozicija (6379	53/0) - Lunar	is × (+)								~	- Ø
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🌰 Naja	we kamionov –	 Message 	Viewer 2.1	PRIVAT 🚮 S	SuccessFactors: Zač	🧿 Open W	ebui 📄 Omni	TRACKER We	t								\frown	All Bookr
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a	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19	00	20:00	21:00	22:00	23:00
									Booking detail	s								
									Reserved Slot									
									08/06/25 17:00:0	0 - 18:00:00								
									Responsible haulier					Actual haulier				
No reci	ords available								Driver	us.p.				Additional Driv	erevoznik s.p.			~
								-	255419 - Im Pr				× •					
									Truck					Trailer				
									NM78SD				× •	MBA456				×
									Announced Mot no									
									Containers									
									For discharge									
									Code		L	ength	E	/F	Loaded on	Plate		
									TTNU7852204		2	0	F		P - Trailer	▼ MB	A456	
									For loading									
												No	containe	rs for loading				
									l									

6 On the same screen, you can find and select other CNTs, which will be handled at the same time during the vehicle's appointment. These containers must be previously imported into the VBS system by following the same procedure. Once you have specified all data necessary for the booking, click Save (above, on the left). The booking of the container truck is done and the booking status is Booked.

Slots													
Booking date 08. 06. 2025	5												
00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	
_	_	-	-	_	_	_	-	-	_	_	_	_	
Search co	ontainers	lumber											
Search co Container TTNU78522	Ontainers NO2 Container	lumber Order	Q s Size	earch E/F	EQ Read	ty Add Contrace							

Create booking - second option

7 First, import the container into the VBS system (follow the same procedure as described before). When the import is accomplished, complete the booking by selecting the tab Bookings - Container and "+" on the left. Further steps are the same as described before.

cheduled	Gate	Haulier	Driver	Truck	Trailer
8/06/25 17:00:00 - 18:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	NM78SD	MBA456
8/06/25 15:00:00 - 16:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	NM78SD	MBA456
8/06/25 15:00:00 - 16:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	NM78SD	MBA456
8/06/25 15:00:00 - 16:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	KP456A	MBA456
8/06/25 15:00:00 - 16:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	KP456A	MBA456
3/05/25 01:00:00 - 02:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	NM78SD	LJ123B
0/05/25 16:00:00 - 17:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	KP456A	LJ123B
8/06/25 11:00:00 - 12:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	KP456A	LJ123B
0/05/25 16:00:00 - 17:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	KP456A	LJ123B
2/05/25 00:00:00 - 01:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	KP456A	LJ123B
0/05/25 15:00:00 - 16:00:00	Bertoki	Transport Prevoznik s.p.	255419 - Ime Priimek	KP456A	LJ123B

Access to the details of the booking will have the Organization that created the booking, the Responsible haulier, which was nominated by the Organization and Actual haulier who can also be the Responsible haulier or some other haulier which the Responsible haulier gave the booking to. If the Actual hauler gives the booking to the third haulier, he will no longer have access to the booking.

Only booking organization can cancel the booking.

Additional possibilities

(i)

New

By selecting Merge option, the haulier can merge two bookings of different freight forwarders into one unique booking.

Dashboard		Active F	filters										
Information	×	Merge	From: 19/05/25	17:06:05	<								
Bookings	~	÷											
👄 Cars		-	Booking ↓	Туре	Status	Pin	Blocked	MC	Container IN	Container OUT	Organization	Scheduled	Ga
Containers			6000353		Booked	C1259			TTNU7852202		Transport Prevoznik s.p.	08/06/25 17:00:00 - 18:00:00	Be
General Cargo			6000352		Booked	C1222			TTNU7852204		Transport Prevoznik s.p.	08/06/25 17:00:00 - 18:00:00	Be
Private		0	6000345		In Port	C1185			TTNU7852205, TTNU7852203		Transport Prevoznik s.p.	08/06/25 15:00:00 - 16:00:00	Be
& Containers			6000344		Merged	C1148			TTNU7852203		Transport Prevoznik s.p.	08/06/25 15:00:00 - 16:00:00	Be
Administration	~		6000343		Merged	C1111			TTNU7852205		Transport Prevoznik s.p.	08/06/25 15:00:00 - 16:00:00	Be
			6000342		In verifica						Transport Prevoznik s.p.	08/06/25 15:00:00 - 16:00:00	Be
			6000262		Finished u	C2874			NYKU8500229		Transport Prevoznik s.p.	23/05/25 01:00:00 - 02:00:00	Be
			6000258		Canceled	C5044					Transport Prevoznik s.p.	20/05/25 16:00:00 - 17:00:00	Be
			6000257		Booked	C1037			NYKU8500233		Transport Prevoznik s.p.	08/06/25 11:00:00 - 12:00:00	Be
			6000256		Canceled	C4970					Transport Prevoznik s.p.	20/05/25 16:00:00 - 17:00:00	Be
			6000253		Canceled	C8348					Transport Prevoznik s.p.	22/05/25 00:00:00 - 01:00:00	B€
			6000252		Canceled	C4822					Transport Prevoznik s.p.	20/05/25 15:00:00 - 16:00:00	Be
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By selecting Events tab, the haulier can follow the time and location (gate) of truck's entering or exiting the port. In this manner, the haulier can have the whole process under control.

Dashboard												
Dashovaru		Booking stat	us								Schedule	ed time
Information	~	In Port	h								08/06/2	25 15:00:00 - 16:00:00
Bookings	^	Transport F	Prevoznik s.p.								Transpo	aulier ort Prevoznik s.p.
🖶 Cars		Truck									Trailer	
Containers		NM78SD									MBA456	6
General Cargo		Truck Visit	Events I fo									
Private		Badge	PIN	Status		Truck pla	te	Trailer p	olate	Event date	Gate status	Lane
Containers		255419	6000345	Port Ent	ter	NM78SD				08/06/25 1	Front plate	E1
		255419	6000345	Port Ent	ter	NM78SD		MBA45	6	08/06/251	Front plate	E1
Administration	~	255419	6000345	Port Ent	ter	NM78SD		MBA45	6	08/06/25 1	Rear plate r	E1
		255419	6000345	Port Ent	ter	NM78SD		MBA45	6	08/06/25 1	OK - ALL	El
		i≣ Conta	iners list									
		EQ Ready	Container		E/F	Туре	Loa	ded on	Locati	on Error		
		•	TTNU7852205	Check	Full	Drop off	Ρ		EVAK			
		•	TTNU7852203	Check	Full	Drop off	Ρ		EVAK			

8

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